

Sharing Information with Other Settings and Professionals

When writing a policy on the above you will need to consider having the following information in it:

Explain why you need to have written permission to share information.

Explain why you need to talk to other professionals.

e.g. To meet requirements of the Early Years Foundation Stage framework and to help their child progress.

Explain the type of information that might be shared e.g.

Groups you attend might need to know the age of the children so that appropriate activities can be provided school or nursery might need to discuss changes in the child's behaviour; health issues; activities. If the child goes to another childminder while you are ill or on holiday they will need all information about the child. You would need to give information to the police if there was an incident involving the child such as an accident. You might need to talk to doctors or health visitors.

Explain that confidentiality will be maintained e.g.

That you will tell parents who you have spoken to and what about, (except where this is affected by Safeguarding Children rules).

Hope this helps!

Happy Childminding!

Pauline