

# Application form for the Early Years Register: childminders (form EYC)

**February 2011**

We will use a computer to scan this form. Please complete it in **black ink** and block capitals and write only on the right-hand pages.

**This form should be completed by:**

- all applicants who wish to provide early years childminding
- all applicants who wish to provide early years childminding who also wish to be placed on the Childcare Register as a childminder or home carer.

In addition, a declaration and consent form (EY2) should be completed by:

- every person who will look after children with a registered childminder but is not registered or intending to register as a childminder themselves (unless that person has already completed a declaration and consent form [EY2])
- every person aged 16 or over who lives or works on the premises where childminding will take place (unless that person has already completed a declaration and consent form [EY2]).

We will not begin processing your application until we have received all the declaration and consent and Criminal Records Bureau disclosure application forms for those individuals named in section I of this form.

Please complete this application form as fully as possible. If you do not complete the form fully we may return it to you. This is likely to lead to a delay in processing your application. As well as reading the guidance notes included on this form, please also refer to the *Guide to registration on the Early Years Register: childminders* ([www.ofsted.gov.uk/publications/080013](http://www.ofsted.gov.uk/publications/080013)) for more information. Please use the additional information sheet on page 27 if necessary.

**Please note:** When returning this form make sure you include the current page (page 1). We cannot accept your application without it as it contains information needed for computer scanning.

If you need any help completing this form, please telephone Ofsted on **0300 123 1231**.

Please return your completed application form to:

Ofsted National Business Unit  
Royal Exchange Buildings  
St Ann's Square  
Manchester  
M2 7LA

Please leave blank for Ofsted use



## Section A – Personal details

**(A1–A13)** This section asks for basic information about you. We hold this information about you to help us carry out checks to establish if you are suitable to look after children and to make sure that we do not mistake you for anyone with a similar name. We also use some of this information to identify you on the register we are required to hold.

We need to know your current name and address. We also need details about any other names you use or have ever used and where you have lived for the last five years, including the dates you moved in and out of each address. Please use the additional information sheet on page 27 if necessary. It is important that you give the full postal address, including the postcode. We will ask you to provide evidence of any name changes when we visit you.

If you have lived outside the United Kingdom within the last five years, we normally will ask you to obtain a police check or certificate of good conduct from any country in which you have lived.

We will only release your personal details:

- where you give us permission to do so, for example to carry out suitability checks
- where the law allows us to do so without your permission once you are registered, for example to local authorities and Her Majesty's Revenue and Customs.

**A****Personal details**

<b>A1</b>	Title (please tick one or specify)	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Other						
<b>A2</b>	First name(s) (in full)	<b>A3</b>	Surname (family name)													
<b>A4</b>	<b>Any other first name(s) ever used</b>															
	Used from															
	Used until															
	<b>Surname at birth</b>															
	Used until															
	<b>Other surname used</b>															
	Used from															
	Used until															
<b>A5</b>	Date of birth															
<b>A6</b>	<b>Born in the UK</b>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>											
	If no, please specify country															
<b>A7</b>	Place of birth (town/city)															
<b>A8</b>	Place of birth (county)															
<b>A9</b>	Nationality															
<b>A10</b>	Sex	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>											
<b>A11</b>	Have you lived outside the UK in the past five years?															
	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>												
<b>A12</b>	Current full postal address. I have lived here from															
	Postcode															
<b>A13</b>	Any other addresses in the last five years (in full, starting with the most recent)															
	From									to						
	Postcode															
	From									to						
	Postcode															

## Section B – Contact details

**(B1–B3)** This section asks for information about ways in which we can get in touch with you. Please tell us your main telephone contact number and the most suitable time to contact you.

**(B2)** Ofsted will increasingly use email to contact people. Please give your email address if we may contact you in this way.

**(B3)** Please specify the most suitable time for us to contact you. Please note that Ofsted's contact centre operates between 8am and 8pm Monday to Friday. We will contact you on the telephone numbers you entered in question B1. Between 8am and 5pm we will contact you on your daytime number and between 5pm and 8pm we will contact you on your evening number. Alternatively we will try to contact you on your mobile number.

## Section C – Premises

**(C2)** Please give the address of the premises you want to use for childminding if this is different from the address you gave in A12.

**(C6)** If you intend to look after children overnight, you must have regard for the specific requirements for overnight care set out in the *Statutory Framework for the Early Years Foundation Stage*. The inspector will discuss these with you during the childminder registration visit.

**(C7)** Use this section to tell us about any particular details you would like Ofsted to take into account such as times that are difficult for visits; forthcoming holidays; the need for you to make arrangements for other adults to be present such as an interpreter.

**B Contact details**

**B1** Contact telephone numbers (include area code) (please tick your main contact number)

Daytime (8am – 5pm)																	<input type="checkbox"/>
Evening (5pm – 8pm)																	<input type="checkbox"/>
Mobile telephone																	<input type="checkbox"/>
Fax																	

**B2** Email address  
[Grid for email address]

**B3** Please tell us when is the most suitable time to contact you (please tick all that apply)  
Morning (8am – 12pm)  Afternoon (12pm – 5pm)  Evening (5pm – 8pm)  Any

**C Premises**

**C1** Is the premises address the same as that at A12? Yes  No

**If you have answered 'No' please go to question C2, if 'Yes' go to question C6.**

**C2** Full postal address of premises  
[Grid for address]  
Postcode [Grid for postcode]

**C3** Telephone number (including area code) [Grid for number]

**C4** Fax number [Grid for number]

**C5** Email address  
[Grid for email address]

**C6** Do you intend to provide overnight care? Yes  No

**C7** Specific requirements  
[Grid for requirements]



## Section D – Past registration details

**(D1–D2)** These questions ask if you have previously held or still hold a registration to provide childcare with us or any other organisation in the UK or abroad. We use this information to check the details of that registration. This may help us process your application more quickly.

**(D3–D4)** These questions ask about any past involvement with the armed forces. Military base includes the RAF, Army or Navy. We use this information to check about your suitability with Ministry of Defence (MoD)-accredited organisations:

- the British Forces Early Years Service (BFEYS)
- the Soldiers, Sailors, Airmen and Families Association (SSAFA) Forces Help.

**(D5)** If you answer 'Yes' we will send you an additional form to gather further information about your previous registration.

## D Past registration details

**D1** Have you previously been registered with or are you still registered with:

Ofsted?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
another regulatory authority in the UK?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
another regulatory body in a European Union member state?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

**D2** If you have answered 'Yes' to any of the above questions, please give:  
the name of the regulatory authority

your registration reference number															
the dates of your registration															
From								To							

**D3** Have you lived or worked on a military base:

(a) in England in the last five years?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
(b) elsewhere in the UK or in an overseas command in the last five years?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

**D4** If 'Yes' to D3(a) or D3(b), are you or were you a serving member of the armed forces?

	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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**D5** Have you previously been registered or cleared to work with children and/or vulnerable people by MoD-accredited organisations in the last five years?

	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If 'Yes' please give the reference number and date of issue of your SSAFA clearance.

Ref								Date						
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## Section E – Provision

We will use the information as a basis for discussion with you about registration. We will also use it to provide local authorities with information about the amount and type of childcare available. Providing this information does not mean we will grant registration for the numbers and ages of children you specify.

Please note that you must answer **all** questions in this section.

**(E1–E5)** These questions ask for further information that helps us understand how you intend to organise your provision and what you intend to offer.

We provide local authorities with information about the times when childcare is available, so please tick all applicable times that you will be available to provide care.

Opening times and frequency of operation will affect your application and annual fees. Please see the **Paying fees** sheet for further information.

**(E3)** The early years age group is children from birth to the 31 August following their fifth birthday.

*Statutory Framework for the Early Years Foundation Stage, Appendix 2 Section B* gives more information on the number and ages of children childminders can care for.

Each childminder may care for:

- a maximum of six children under the age of eight
- of these six children, a maximum of three may be in the early years age group. However, where four and five-year-old children are in full time education, they may be classed as older than this age group for the purposes of the adult: child ratio. Normally, no more than one child may be under the age of one, however a childminder may be registered to care for two children under the age of one where they are able to demonstrate that they can meet and reconcile the individual needs of all the children being cared for.

**(E4)** This question is only applicable if you are applying to register on the compulsory part of the Childcare Register.

**(E5)** This question is only applicable if you are applying to register on the voluntary part of the Childcare Register.

**E Provision (please tick all that apply)**

<b>E1</b>	Times during which care will be provided				
	<input type="checkbox"/>	Weekday (before school)			
	<input type="checkbox"/>	Weekday (after school)			
	<input type="checkbox"/>	Weekday (am)			
	<input type="checkbox"/>	Weekday (pm)			
	<input type="checkbox"/>	Weekday (all day)			
	<input type="checkbox"/>	Weekday (during school holidays)			
	<input type="checkbox"/>	Weekend (am, pm, all day)			
<b>E2</b>	Will this be:				
	<input type="checkbox"/>	all year round?	<input type="checkbox"/>	school term times only?	<input type="checkbox"/>
<b>E3</b>	Please specify the age ranges and number of children you will care for.				
	<input type="checkbox"/>	Birth to under one year	Number of children		
	<input type="checkbox"/>	One year to the end of the early years age group	Number of children		
<b>E4</b>	Do you intend to care for children aged between the end of the early years age group to under eight?				
		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	If 'Yes' please specify the number of children you will care for.				
		Number of children			
<b>E5</b>	Do you intend to register to care for children aged 8 years or over?				
		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

## Section F – Childcare Register

We need to know whether or not you intend to care for children older than the early years age group (children from birth to the 31 August following their fifth birthday). There is no additional fee for this.

**(F1–F3)** If you wish to register on the compulsory part or voluntary part of the Childcare Register you will need to ensure you meet the Childcare Register requirements which are included in your application pack.

**(F1)** Please indicate whether or not you wish to register on the compulsory part of the Childcare Register as a **childminder**.

**(F2)** Please indicate whether or not you wish to register on the voluntary part of the Childcare Register as a **childminder**.

**(F3)** Please indicate whether or not you wish to register on the voluntary part of the Childcare Register as a **home childcarer**. Common examples of home childcarers are nannies and au pairs.

**(F4)** We need to know where you intend to provide a home childcare service. If you cannot complete this now, you must let us know the address before you start work.

## F Childcare Register

This application form is to register as a childminder on the Early Years Register. As well as registering on the Early Years Register you can apply to be registered on both the compulsory part of the Childcare Register and/or the voluntary part of the Childcare Register.

If you intend to care for children aged from the end of the early years age group to under eight you **must** also apply to register on the **compulsory part of the Childcare Register**.

If you intend to care for children aged from eight to under 18 you may choose to also apply to register on the **voluntary part of the Childcare Register**.

- F1** I want to be included on the compulsory part of the Childcare Register as a **childminder**. I confirm that I will meet the requirements of this register when caring for children aged from the end of the early years age group to under eight.

Yes  No

- F2** I want to be included on the voluntary part of the Childcare Register as a **childminder**. I confirm that I will meet the requirements of this register when caring for children aged eight and over.

Yes  No

- F3** I want to be included on the voluntary part of the Childcare Register as a **home childcarer**. I confirm that I will meet the requirements of this register when caring for children in one of the children's own home.

Yes  No

- F4** If you have answered 'Yes' to F3 please provide the address(es) below where you will be providing childcare as a home childcarer (if known).

Provision setting address (in full)

Postcode

Provision setting address (in full)

Postcode

Provision setting address (in full)

Postcode

## Section G – Previous experience of being a carer

This section asks about any relevant experience, qualifications or training that you have. You do not have to have previous experience or childcare qualifications to become a registered childminder. You will have to complete a basic course within six months of registration. You must hold a current paediatric first aid certificate at the point of registration. We cannot register you without this certificate. Please use the additional information sheet on page 27 if necessary.

**(G1)** Please give details of any relevant experience including:

- as a foster parent
- as a previous registered provider
- caring for children
- voluntary childcare work.

**(G2)** Please give details of any relevant training or childcare qualifications. Please use the additional information sheet on page 27 if necessary.

**(G3)** Please give details of your current paediatric first aid certificate or please give details of when you intend to commence your paediatric first aid training. Please note you **must** have a current first aid certificate before we can register you. For further information about first aid certificates please see the *Guide to registration on the Early Years Register: childminder (paragraphs 22 and 66)* and the *Statutory Framework for the Early Years Foundation Stage*. Please use the additional information sheet on page 27 if necessary.

**G****Previous experience of being a carer****G1****Experience**

Full postal address

Postcode

From

to

**Experience**

Full postal address

Postcode

From

to

**G2****Relevant childcare training and/or qualifications**

Title of course

From

to

Qualification

Date qualification gained (if appropriate)

Awarding body

Title of course

From

to

Qualification

Date qualification gained (if appropriate)

Awarding body

**G3**

Please give details of your paediatric first aid certificate

Title of first aid course

Date certificate gained

Awarding body

Date certificate expires

Please give details of when you intend to commence your paediatric first aid training

Title of first aid course

Start date

Awarding body

## Section H – Referees

**(H1–H4)** This section asks about your most recent employment and requests two additional referees. We need references to confirm your good character and, wherever possible, your suitability to provide childcare. Please give the name and address of two people from whom references may be obtained. Relatives cannot give you a reference. You may use a friend, neighbour or colleague who knows you well. Where possible these should be from individuals who have known you in a childcare role and/or for a significant period of time (12 months or more). One reference should preferably be from your current or most recent employer. We will not contact your current employer unless you have answered 'Yes' to question H2. You will be asked about your full employment history when we visit you.

In addition to supplying the names and addresses of your two referees, you may also enclose written references from these people if you wish. This may help us process your application more quickly. We may check the information with the individuals concerned.

References should include information on:

- the referee's name, address and telephone number
- how long the referee has known you
- the capacity in which the referee has known you
- the present relationship between yourself and the referee
- the referee's opinions of your ability to look after children under the age of five and your overall character/suitability and any other relevant information.

**H****Referees**

<b>H1</b>	Please give details of your current or most recent employer (if applicable)													
	Employer					Contact name								
	Full postal address													
											Postcode			
	Telephone number (include area code)													
	Your job title													
	From								To					
<b>H2</b>	Can we contact the person named in H1 for a reference?								Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		
<b>H3</b>	Title and full name													
	Full postal address													
											Postcode			
	Telephone number (include area code)													
	Email address													
	How does this person know you?													
	How long has this person known you? (should be 12 months or longer											Yrs		Mths
	Reference enclosed?								Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		
<b>H4</b>	Title and full name													
	Full postal address													
											Postcode			
	Telephone number (include area code)													
	Email address													
	How does this person know you?													
	How long has this person known you? (must be longer than 12 months)											Yrs		Mths
	Reference enclosed?								Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		



## Section I – Other people connected with your application

**(I1)** This section asks for details of any people who will be working with you to look after children. Please list every person aged 16 or over who will be looking after children with you. For each person please indicate whether they have completed a declaration and consent form (EY2) for us. If they have not, then they must do so. We will send you a declaration and consent form for each individual named in this section when we acknowledge your application. The *Guide to registration on the Early Years Register: childminder* (paragraphs 41–42) gives you more information.

**(I2)** This section asks for details of all other people aged 16 and over who live or work on the premises where you intend to provide childminding. For each person please indicate whether they have previously completed a declaration and consent form (EY2) for Ofsted. If they have not, then they must do so. We will send you a declaration and consent form for each individual named in this section when we acknowledge your application. The *Guide to registration on the Early Years Register: childminder* (paragraphs 43–44) gives more information.

**(I3)** We also ask for details of children aged under 16 living on the premises where you intend to provide childminding. This is because we need to take your children into account when agreeing the number of children you may care for as a childminder. We also use these details when we ask local authority children's services if they hold any information that helps us to make a decision about your suitability to become a childminder.

**I Other people connected with your application**

**I1** Other people you intend to look after children with you. Please include people living on the premises who you intend to work with children.

Title	First name(s)	Surname	Relationship to you/occupation if working on the premises
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Date of birth			EY2 enclosed with this application Yes <input type="checkbox"/>

Date of birth			EY2 enclosed with this application Yes <input type="checkbox"/>

Date of birth			EY2 enclosed with this application Yes <input type="checkbox"/>

Date of birth			EY2 enclosed with this application Yes <input type="checkbox"/>

**I2** Other people living or working on the premises where you intend to provide childminding (aged 16 years or over), but not looking after children.

Date of birth			EY2 enclosed with this application Yes <input type="checkbox"/>

Date of birth			EY2 enclosed with this application Yes <input type="checkbox"/>

Date of birth			EY2 enclosed with this application Yes <input type="checkbox"/>

Date of birth			EY2 enclosed with this application Yes <input type="checkbox"/>

Date of birth			EY2 enclosed with this application Yes <input type="checkbox"/>

**I3** Children (aged under 16 years)

First name(s)	Surname	Date of birth	Relationship to you

## Section J – Suitability and disqualification

**(J1–J6)** You must complete this section in full, otherwise the form will be returned to you. We need to check if there are certain circumstances that will prevent you from working with or being in regular contact with children, or bring into doubt your suitability. This section helps us decide if you are suitable to apply or if there are any other circumstances that might affect your suitability. Please use the additional information sheet on page 27 of the form if necessary. The *Guide to registration on the Early Years Register: childminder* (paragraphs 25–27) gives more information about the circumstances that disqualify you from working with or being in regular contact with children. The guide also tells you how you can apply for a disqualification to be waived (paragraphs 28–30).

**Reasons for disqualification** (the *Guide to registration on the Early Years Register: childminder* (paragraphs 25))

Some of the things that disqualify people from working with children are that they:

- have been found to have committed certain offences against a child
- have been found to have committed certain offences against an adult (for example murder, kidnapping, rape, indecent assault, assault occasioning actual bodily harm)
- have been included on the list of those who are barred from working with children, held by the Independent Safeguarding Authority<sup>1</sup>
- have been charged with certain offences against an adult, or an offence that is related to an offence, and had a relevant order imposed
- have been made the subject of a disqualifying order
- have been made the subject of an order or determination where a child has been removed from their care or been prevented from living with them
- have been refused registration as a childcare provider or have had a registration cancelled (other than for cancellation for non-payment of the fee for continued registration after 1 September 2008<sup>2</sup>)
- are living on the same premises as another individual who is disqualified for one of the above reasons.

**(J4)** We make a decision about your suitability by carrying out a series of checks, including a check with the Criminal Records Bureau. This question relates to any criminal record you might have. In J4 you need to give details of:

- the nature of the offence
- the place where the offence occurred
- the name of the court which gave the conviction
- the penalty imposed.

You must give us details of any conviction by a court, or any caution, reprimand or warning issued to you by the police – this still counts as a criminal record even if you accepted it voluntarily. You must include all matters where this has happened – even if it happened a long time ago, or when you were a juvenile, or where you did not receive a custodial sentence. Please note that exemption under the Rehabilitation of Offenders Act 1974, which allows some offences to be treated as 'spent', does not apply in this context. This means we need to know about all such matters so we can consider whether they disqualify you or may affect your suitability to care for, or be in contact with, your children. Not all offences prevent you from working with or being in regular contact with children.

Please use the additional information sheet on page 27 of the form, if necessary.

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<sup>1</sup> The Independent Safeguarding Authority is set up under the Safeguarding Vulnerable Groups Act 2006.

<sup>2</sup> From 6 April 2007 for those providers whose registration on the voluntary part of the Childcare Register was cancelled solely for non-payment of the fee for continued registration.

**J****Suitability and disqualification**

<b>J1</b>	Do any of the circumstances listed on page 18 on reasons for disqualification apply to you?				
		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If you have answered 'Yes', please specify which reasons apply:


<b>J2</b>	I confirm that I have shown those named in sections I1 and I2 the guidance ( <i>Guide to registration on the Early Years Register: childminder</i> – paragraphs 25–30 and 41–44) on suitability and disqualification.				
		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

<b>J3</b>	Have you ever been involved with local authority children's services in respect of your own children?				
		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If you have answered 'Yes', please give details below.


<b>J4</b>	Have you ever received a reprimand or final warning, been given a caution for, or been convicted of, any criminal offences?				
		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If you have answered 'Yes', please complete the table below.

Date of offence										Details

Date of offence										Details

<b>J5</b>	Are you aware of any other circumstances that might affect your suitability to work or be in regular contact with children?				
		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If you have answered 'Yes', please give details below.


## Section J – Suitability and disqualification (continued)

### Criminal Records Bureau check

**(J6)** Please note we can only accept Criminal Records Bureau disclosure notices which have been countersigned by Ofsted. If your disclosure has not been countersigned by one of these three bodies then we will have to return it and ask you to request a new one. If you have had a career break for longer than three months we will need to carry out a new check with the Criminal Records Bureau.

### Independent Safeguarding Authority check

**(J7)** We need to know if you already have a registration number with the Independent Safeguarding Authority (ISA). If you do, please provide your 16 digit reference number. We will verify this number with the Independent Safeguarding Authority to check that you are not barred from working, or having regular contact, with children. If you do not already have an Independent Safeguarding Authority registration number and you are applying from 2010, you will need to obtain this by completing a Criminal Records Bureau disclosure application form and ticking the box to apply for your Independent Safeguarding Authority registration number. We will send you details about how to do this when we receive your completed application form. The *Guide to registration on the Early Years Register: childminder* (paragraphs 19) gives more information about obtaining a Criminal Records Bureau disclosure and applying for an Independent Safeguarding Authority registration number.

## Section K – Consent and declaration

This section seeks your consent to carry out a series of checks to establish your suitability to become a childminder. As part of the checks we ask other authorities/people to share with us information that they hold about you. We use the information from checks and from interviews with you when making a decision about your suitability to become a childminder. It may be necessary to repeat these checks from time to time in order to assess your ongoing suitability. The checks we carry out are listed in the *Guide to registration on the Early Years Register: childminder* (paragraph 38). By signing the form at K1 you give your consent to these checks.

If during the registration process, or after registration is granted, there are changes to your circumstances that might affect your suitability to provide childcare, you must let us know. These changes are set out in regulations and in the *Guide to registration on the Early Years Register: childminder* (paragraphs 92–93).

We will share information about your registration with local authorities who have responsibility for providing advice and training to applicants and registered childcare providers.

All applicants must pay a non-refundable application fee. An application is not complete until the fee is received. More details about the fee are enclosed separately. Please ensure you read this carefully.

It is an offence to knowingly make a statement in an application which is false or misleading. If you do this, you may be prosecuted and be liable to a fine of up to £5,000 if convicted. By signing the form at K1 you are declaring that all the details in your application are true, to the best of your knowledge and belief. You are also consenting to us carrying out checks and using information provided from the checks and this application form in the way set out above.

**Without your consent and signature, we will not be able to process your application.**

## J Suitability and disqualification (continued)

### Criminal Record Bureau check

J5	Do you already hold an enhanced criminal records disclosure notice (countersigned by Ofsted) from the Criminal Records Bureau issued within the last three years?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

### Independent Safeguarding Authority check

J6	Do you have an Independent Safeguarding Authority registration number?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If you have answered 'Yes', please provide your Independent Safeguarding Authority 16-digit reference number below.

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## K Consent and declaration

I consent to Ofsted carrying out checks and using information provided from the checks and this application form when assessing my suitability to register as a childminder.

I agree to notify Ofsted of any changes to the information in this form which may affect my suitability to provide childcare.

I understand that Ofsted will share any information they obtain about me with other organisations where the law requires them to, including where information raises concerns of a child protection nature.

I consent to Ofsted sharing information about my application with local authorities to assist them with their statutory functions of providing advice and training to applicants and registered childcare providers.

I understand that my application is not complete until I have paid the application fee.

I declare that all the information I have given on this application form is true to the best of my knowledge and belief. I understand that my application may be refused if I have knowingly given false information or have withheld relevant details.

I understand that it is an offence to make a statement which is false or misleading in an application for registration.

K1	Signed	
	Print name	

Date of birth							

Date of signature							

K2	We would like to seek your permission to contact you on behalf of research organisations for research purposes. Please tick the box if you agree.	
	<input type="checkbox"/>	I agree to you contacting me in connection with Ofsted-approved research projects.

## What happens to the information provided?

We process your personal information in accordance with the Data Protection Act 1998. Under the Act you have certain rights regarding access to the personal information that we hold about you. You can request to see the personal information that we hold about you. You should contact us if you wish to make such a request.

We ask local authorities to share with us information that they may hold about you. We use the information to make a decision about your suitability to work with or be in regular contact with children. It may be necessary to repeat these checks from time to time in order to assess your ongoing suitability.

We may get information about you from others, or we may give information to them. We will only do so in accordance with the law. We may check information we receive about you with what is already in our records. This can include information provided by you as well as by others such as other government departments and agencies. We will not give information about you to anyone unless the law allows us to do so.

We can give information to:

- parents and prospective parents – to help them in choosing a childcare provider
- local authorities – including organisations carrying out a statutory function on behalf of a local authority – so that they can include details such as names, addresses and other registration information in their family information services records and fulfil their statutory functions to provide information, advice and training to childcare providers, including childminders
- Her Majesty's Revenue and Customs – so that it can check on tax credit eligibility for parents using childcare
- other agencies – if they write to ask us for information about a provider and they need the information for child protection purposes
- child protection agencies and the police – so that they can investigate circumstances where children might need protecting from harm.

We can give information you supply to these people and organisations because the Childcare Act 2006 (sections 83 and 84) and associated regulations allows this. In some cases the law requires us to provide information to other people and organisations. We may use details from this application and any future updates to form part of the public register.

## L Additional questions about you

These questions are optional. Your answers to the following questions will help us to evaluate how successfully we are gathering views from all sections of society. We may also use information in L7 to make arrangements to meet any specific needs that you may have during the application process.

**You do not have to answer every question.**

### L1 Gender

Female  Male  Prefer not to say

### L2 Age

Under 14  14–18  19–24  25–34   
 35–44  45–54  55–64  65+

### L3 Ethnic origin (How would you describe your national group?)

- British or mixed British
- English
- Irish
- Scottish
- Welsh
- Other (specify below if you wish)

Other ethnic origin (specify here)

### L4 Ethnic group (How would you describe your ethnic group?)

Asian		Mixed ethnic origin	
<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	Asian and White
<input type="checkbox"/>	Indian	<input type="checkbox"/>	Black African and White
<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	Black Caribbean and White
<input type="checkbox"/>	Any other Asian background (specify below if you wish)	<input type="checkbox"/>	Any other mixed ethnic background (specify below if you wish)
Black		White	
<input type="checkbox"/>	African	<input type="checkbox"/>	Any other white background (specify below if you wish)
<input type="checkbox"/>	Caribbean	Any other ethnic background	
<input type="checkbox"/>	Any other Black background (specify below if you wish)	<input type="checkbox"/>	Any other ethnic background (specify below if you wish)
Chinese			
<input type="checkbox"/>	Any Chinese background (specify below if you wish)		

Please specify here (if you wish)

### L5 Sexual orientation

Heterosexual  Lesbian  Gay  Bisexual



Please do not write on this page.

**L Additional questions about you (continued)**

**L6**

**Religion/Belief**

<input type="checkbox"/>	Buddhist	<input type="checkbox"/>	Muslim
<input type="checkbox"/>	Christian	<input type="checkbox"/>	Hindu
<input type="checkbox"/>	Jewish	<input type="checkbox"/>	Sikh
<input type="checkbox"/>	None	<input type="checkbox"/>	Other (specify below if you wish)

Other religion/belief

**L7**

**Do you consider yourself to have a disability?**

Yes  No  Prefer not to say

If 'Yes' please describe your disability


Please do not write on this page.



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