

Writing a 2 year progress check

The Government guidance for the 2 year progress check can be found here -

<https://www.gov.uk/government/publications/a-know-how-guide-the-eyfs-progress-check-at-age-two>.

It is a very comprehensive document and gives lots of useful sample layouts of how progress check forms might be designed towards the end.

The 2 year progress check is not very different from other summary assessments you write for the child, to show how wonderful they are and to share their learning and development achievements with their parents. BUT the 2 year progress check is statutory – you MUST do it and you MUST put a copy in the child’s file. You might use the following information when writing the check...

- Observations and assessments done by you
- Focus on the prime areas of learning and development - but remember that children are always learning across all 7 areas so do not ignore their love of books, singing, dancing, the outdoors, outings to special places, building with blocks, using playdough, spotting shapes etc if your observations have noted these interests too
- Contributions from parents - it is a very important that you ask for parent input
- Information from other settings the child attends (if relevant) - you should think about how you can share information about their learning and development while with you to give to the other setting as this can then be included in the progress check
- A piece of the child’s artwork or mark making or a photo will brighten it up
- Things you are working on with the child - the next steps or possible lines of direction (PLODS) the child’s learning is taking
- Any concerns you have about the child’s learning and development must be noted. These must not be a surprise to parents - you will have already discussed them fully and parents will know you are including the information.

Remember, the requirement is to write the progress check around the time the child has their 2 year Health Visitor check and hand it over to the child’s parents. Your job is then done! If parents choose not to hand it over to the Health Visitor, this is not your problem.

Every child between the ages of 2 and 3 years MUST have a 2 year progress check in their file – regardless of how long they have been with you or whether they are part time or full time in the provision. It must be called a 2 year progress check... some childminders print it on different coloured paper so it stands out in the child’s file.

You must put a copy of the 2 year progress check in the child’s Learning Journey folder as evidence of having completed it for Ofsted – and some LAs are advising childminders to keep a copy after the child leaves. This Childminding Forum thread will give you more information -

<http://www.childmindinghelp.co.uk/forum/eyfs-general/133306-2-year-progress-check.html>.